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Outer East Community Committee 2015/16: Community Plan Priorities and Actions

1. Community Plan Priorities and Actions for 2015/16

(i) **Integrated Locality Working Priorities:**

- ✓ Develop effective and efficient services which best meet the needs of the people and the places we live
- ✓ Increase peoples' sense of influence in decisions affecting their lives and communities through open, fair and accountable neighbourhood driven processes.

(ii) **Communities Team Service Plan objectives and outcomes**

Objectives

- ✓ To support Community Committees in their leadership roles and to develop local delegations
- ✓ To develop and implement Locality Leadership Teams
- ✓ To effectively use information and intelligence to influence service delivery
- ✓ To develop new working practices and new ways of thinking about service delivery in local areas

Outcomes

- ✓ To develop strong and effective local leadership and governance arrangements that are responsive and accountable to the needs of local communities
- ✓ To maximise the engagement of local people in the design and delivery of local services
- ✓ To support the development of sustainable and resilient local communities
- ✓ Maximise the use of local intelligence to improve our understanding of communities and their functions/characteristics so that services are targeted and tailored to meet need effectively and efficiently

2. **Community Plan objectives and outcomes to improve services locally**

These are detailed on the table below illustrating how Well Being funds, partnership working and delegations to Community Committee are providing added value and service improvement to deliver specific outcomes.



Outer East Community Committee 2015/16: Community Plan Priorities and Actions

Outer East Community Plan Objectives and Outcomes 2015/16

RAG Rating: **Red** (no start/completion date confirmed), **Amber** (work in progress), **Green** (completed)

Best City for Business

Leeds has started to recover from the recession, and we need to make sure jobs are created and that local people can access those jobs. We will make sure new developments create skills and opportunities through apprenticeships. Leeds will be an attractive place to visit and invest in, with cultural attractions for local people and visitors nationally and internationally.

Objective 1: Support work that helps town and district centres remain commercially active and vibrant

What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Support delivery of Christmas lights and switch on events in town and district centres	Festival Light Committees, parish councils, Traders, Garforth Lions.	Nov/Dec 2015	<ul style="list-style-type: none"> Funding allocated and teams agreed. Considering ideas to reduce need for funding from Well Being: <ul style="list-style-type: none"> Funding bids, fundraising Traders/business contributions 	Increased footfall for switch on. Town centres promoted through events that attract local people. Town and district centres focal points for communities	
Support Traders associations and town teams getting involved in leading rejuvenation of their neighbourhood centres.	Communities Team Local business WY Police	Ongoing	<ul style="list-style-type: none"> Traders groups represented on Cross Gates, Garforth, Kippax, Halton forums. 	Reduce Council's existing neighbourhood centre costs. Improved vitality and viability of trading areas. Reduce turnover and number of empty units.	
Ensure neighbourhood centres are safe and welcoming places to visit and work.	Communities Team Local business WY Police Locality Working LeedsWatch	Ongoing	<ul style="list-style-type: none"> Police have provided advice to traders groups in town and district centres. Community Committee covers CCTV costs in 4 district centres 	Visitors and traders feel safer. Centres more attractive to visit.	
Ensure neighbourhood centres are prioritised for cleaning following the events schedule.	Locality Working Events organisers Businesses Parish Councils	Morning after event(s)	<ul style="list-style-type: none"> Clean up's take place after all Christmas lights event(s) Partnership working developing between AST / 	Cleaner and more attractive neighbourhood centres	

			SLA and traders for increasing private sector responsibility and awareness.		
Objective 2: Provide opportunities for people to get jobs or learn new skills					
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Support initiatives to target NEETs (Not in Employment, Education or Training)	Employment & Skills Children's Services Communities Team IGEN	On-going	<ul style="list-style-type: none"> Through SE NEET reduction Plan target and reduce NEET Leeds pathways has been developed further to include a portal for South East. 	<p>Local people have an increased number of training opportunities available</p> <p>Local businesses engaged to support training opportunities for young people</p>	
In 2014 Community Committee held themed workshop on maximising opportunities at Thorpe Park. Despite uncertainty over future development, of the site, the owners continue to work with the community on job opportunities.	E&S (LCC) AST	Ongoing	<ul style="list-style-type: none"> Consultation programme with East Leeds High Schools started October 2014 Programmes being developed with local schools 	Schools engaged in Thorpe Park opportunities.	
Work with partner agencies to promote apprenticeships across the area..	E&S (LCC) Apprenticeship Hub	Ongoing	<ul style="list-style-type: none"> Apprenticeships promoted with clusters/job shops and on local outlets Apprenticeship opportunities forwarded to Learning Partnership officers to progress. 	More young people taking up apprenticeships.	
<ul style="list-style-type: none"> Best City for Communities Our communities will get the backing they need to help local people lead their lives successfully. We will encourage community spirit and local activity but recognise that it will take high-quality public services working with local people to effectively tackle crime and anti-social behaviour. We will also keep our neighbourhoods clean and green. 					
<ul style="list-style-type: none"> Objective 3: Residents in Outer East have access to opportunities to become involved in sport and culture 					
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Help deliver Community Centres delegation and asset rationalisation strategy.	Community Centres Project Team, AST	Ongoing	<ul style="list-style-type: none"> Working with users/ community groups in Allerton Bywater / Methley Rebranding of Swarcliffe Community Centre (Aug 	Better use of community assets by local people and maximising income.	



**Outer East Community Committee 2015/16: Community Plan
Priorities and Actions**

			<p>2014)</p> <ul style="list-style-type: none"> • Kitchen refurb at Fieldhead Community Centre (Aug 2014) • Reviews of Fieldhead Community Centre and Kippax Kabin completed March 2015 	John Smeaton High School now operating special classes from Swarcliffe Community Centre on a long term let (Sept 2014)	
Support community based events.	Voluntary & community organisations	Throughout 2015/16	<p>Events to be supported include:</p> <ul style="list-style-type: none"> • Swarcliffe Gala (6 June 2015) • Cross Gates Christmas lights event (20 Nov) • Garforth Christmas Lights event • Contribute funding towards Methley Lights event, Gt Preston tree and event, Allerton Bywater tree and event 	Increase in local people involved in community activities and improving community cohesion.	
Provide small grants for local community groups to provide sporting and cultural activities.	Communities Team	Throughout 2015/16	<ul style="list-style-type: none"> • Applications to Small Grants being considered for projects in Outer East. • 2015/16 application round currently open 	Increase in local people involved in community activity and improving community cohesion.	
Provide assistance to groups to acquire alternative funding for projects eg via Mondegreen, Veolia or cost cutting / fundraising techniques.	AST	Ongoing	<ul style="list-style-type: none"> • Promotion at community forums and various meetings to increase numbers of project applications in South East • Workshops to be arranged. • Promote alternate funding sources. 	Increased capacity of community groups.	
Recognise the service, performance and funding priorities of Housing Leeds and share these priorities where there is a common theme:	AST / Housing Leeds	Ongoing	<ul style="list-style-type: none"> • To understand service priorities for the Older Person's Service (Sheltered and Supported Housing) and monitor progress in achieving service improvements • Tackle anti-social behaviour, helping residents to feel safer in their local community. • Understand more about rent arrears and what is being done to reduce any inequality in debt profiling • Support applications which help to build skills for people trying to get into employment or education, particularly NEETs • Better understand the lettings process in particular value for money when it comes to re- 	Achieve common targets.	

			<ul style="list-style-type: none"> letting adapted homes and recharges for any tenant damage. Support applications that contribute towards a cleaner and greener environment Support applications which promote the health, well-being and independence of older people 		
Objective 4: Neighbourhoods in Outer East are clean and attractive					
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Fund Community Environmental Safety Officer in Swarcliffe.	Environmental Action Team	Funded until 2016	<ul style="list-style-type: none"> Officer works closely with Ward Members and community groups on areas of highest concern. Reports to Swarcliffe Forum. 	Cleaner Streets and general environment. Improved safety through cleaner, greener environment	
Assist colleagues in tackling OE based sites in the top 10 derelict / problem buildings list.	Derelict Property Nuisance sites	Ongoing since Sept 2011	<ul style="list-style-type: none"> LCC provided £500k fund to support project Outer East projects The Whinmoor – potential housing development The Hermitage – public consultation Jan 2015 Halton Moor Public House – working with owners Updates at Tasking meetings. 	Faster and coordinated response in addressing issues relating to derelict and nuisance properties. Teamwork to find long term solutions to problem sites	
Provide £10k to tasking teams to address issues relating to community safety and the environment.	Tasking team members, Police, Locality Working, Communities Team	From April 2015	<ul style="list-style-type: none"> New allocation from 2015/16 Well Being funding allocated to tasking teams. Outer East has significantly contributed to developing the system for the whole of Leeds. Tasking group focus on local issues on crime and grime. 	Safer communities and cleaner / greener environments Reduction in fear of crime	
Environmental sub group to meet 4 times a year to monitor environmental services delegation and improve partner working.	Members / Communities Team/ Sub Group attendees	Quarterly	<ul style="list-style-type: none"> Service Level Group has now developed a problem solving approach looking to achieve a more efficient working process bringing area direct benefits. Community Committee will fund 10 additional street litter bins per ward. Group has agreed an innovative opportunity for businesses and volunteers to de-ice car parks and high streets. Group is developing a pilot project for social 	Cleaner / greener environment Better partnership working. Saving money for the Council	

			<p>contracts enabling Localities and traders to work together on litter removal which will save the Council money.</p> <ul style="list-style-type: none"> Discussions with all partners to resolve the ongoing challenges of providing and maintaining grit bins. 		
Objective 5: Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods					
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Provide skips for community clean ups and in bloom groups from a £5k budget	AST / Community Groups	Ongoing	<ul style="list-style-type: none"> Budget allocated and orders progressing Completed community clean-ups to be promoted via Community Committee Facebook page Skips restricted to community clean-ups, in bloom work and galas. 	<p>Tidier neighbourhoods</p> <p>Community support</p> <p>Community work to improve areas</p>	
Support In Bloom and environmental groups through funding both large and small grants.	AST / Community Groups Parks and countryside Locality Working	Ongoing	<ul style="list-style-type: none"> Grants progressing In bloom groups continuing to work in local areas Recently formed groups developing (eg Halton) New embryonic group for Swarcliffe via the Swarcliffe Gala 	<p>Increase in local people involved in community activity, improving community cohesion.</p> <p>Improvements to the appearance of the area</p> <p>Safer and more attractive environment</p>	
Objective 6: Residents in Outer East are safe and feel safe					
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Neighbourhood Tasking Teams meet on 6 weekly basis to identify and address issues relating to crime and environmental issues.	Police Appropriate partners	Ongoing	<ul style="list-style-type: none"> Police / Community Safety have devised initial scheme 	<p>Safer communities</p> <p>Cleaner/greener environment</p>	
Ensure adequate grit bins are in place for severe weather conditions. Bins funded through Ward Based Initiatives but refilled from Well Being Budget.	Highways	Oct – March each year	<ul style="list-style-type: none"> All grit bins funded to maximum 3 re-fills per year. Survey of all grit bins to be undertaken as some are not being filled. Actioned at Environmental sub group 	<p>Safer highways and footpaths for residents / shoppers / traders.</p>	

Objective 7: Communities are empowered and engaged and get on well together					
<i>What will we do?</i>	<i>Lead Agencies</i>	<i>By when?</i>	<i>Progress</i>	<i>Impact</i>	<i>RAG</i>
Hold 24 community forums per year to engage local residents on local issues and priorities.	AST / Partners, (Police, Youth Service, Locality, Housing)	Quarterly	<ul style="list-style-type: none"> Forum cycle for 2015 now underway Liaison between chairs and AST over items. Now also advertised on OE Community Committee Facebook page 	<p>Increased number of residents engaged and contributing towards local decision making.</p> <p>Involve forum attendees in Community Committee discussions.</p>	
Provide support to a variety of community galas and events.	AST / leaders	Ongoing	<ul style="list-style-type: none"> Meetings held with many key agencies over alternate funding mechanisms. Some applications progressing through Well Being. Festive Lights Group including Garforth Lions and Traders Association formed. 	Increase in local people involved in community activities and improving community cohesion.	
Support delivery of neighbourhood plans to agreed levels	Planning / AST / Locality		<ul style="list-style-type: none"> Assistance given to Kippax and Garforth Kippax have published priorities for consultation 	Plan supported by local people and including priority areas / buildings for investment.	
Objective 8: Have an asset base which is fit for purpose					
<i>What will we do?</i>	<i>Lead Agencies</i>	<i>By when?</i>	<i>Progress</i>	<i>Impact</i>	<i>RAG</i>
Ongoing review of operational asset base in Outer East	Asset Review Panel / Communities Team / Asset and Property Management / Departments and Services	Ongoing	<ul style="list-style-type: none"> Meetings held with Members and Asset officers. East Leeds Leisure Centre received funds to open as a Free School. Kippax Kabin identified for sale. Fieldhead Carr seeking a users' management team. 	<p>Assistance to Asset management in the disposal of unwanted assets</p> <p>Community groups playing an increasing role in identifying opportunities</p>	
Objective 9: Implement Action Plans for Priority Neighbourhoods					
<i>What will we do?</i>	<i>Lead Agencies</i>	<i>By when?</i>	<i>Progress</i>	<i>Impact</i>	<i>RAG</i>
Through Area Leads meetings establish projects that target priority neighbourhoods.	AST Area Leads		<ul style="list-style-type: none"> Deliver priority projects in Neighbourhoods: 	Addressing very specific issues in neighbourhoods. Health projects include smoking cessation and tackling obesity.	

	Other partners		<ul style="list-style-type: none"> ○ Winter warmth pack for older people ○ Well-being pack for older people <ul style="list-style-type: none"> ● Potential for healthy living projects being considered ● Supporting development of a food bank in Outer East 		
<p><i>Best City For.....Children & Young People</i> <i>Leeds will be a child-friendly city where the voices, needs and priorities of children and young people are heard and inform the way we make decisions and take action</i></p>					
<p>Objective 10: Provide a range of activities for young people across the Outer East</p>					
<i>What will we do?</i>	<i>Lead Agencies</i>	<i>By when?</i>	<i>Progress</i>	<i>Impact</i>	<i>RAG</i>
Cricket coaching for youngsters aged 8 – 17 years during the summer holidays.	Yorkshire CCC	Sept 2015	<ul style="list-style-type: none"> ● Scheduled in August 2015 in <ul style="list-style-type: none"> ○ Kippax: 27 July - 31 July ○ Whitkirk: 10 August - 14 August ○ Garforth: 17 August - 21 August 	<p>More children involved in sport and receiving healthier lifestyles.</p> <p>2015 programme will return to previous charging arrangements</p>	
Provide a developing and varied range for young people from Youth Activities Fund.	Members / Communities Team/Youth Service	Ongoing	<ul style="list-style-type: none"> ● Young Persons sub-group operating in OE. ● Young person's consultative group established February 2014. ● Increasing range of applications for funding <p>Projects funded in 2014/15:</p> <ul style="list-style-type: none"> ● 17th Colton Scouts, activity camp ● Manston Cluster, Easter activities ● Garforth Cluster, mini-Breeze events in Garforth & Micklefield ● 1st Cross Gates Brownies, big Brownie birthday celebrations ● LCC Sports & Active Lifestyles, Crossgates Cougars Community Athletics ● LCC Sports & Active Lifestyles, multi-sport camp at John Smeaton LC ● 1st Cross Gates Guides, summer activities ● Temple Newsam Learning Partnership, summer activities ● Manston Cluster, holiday programmes 	<p>Young people engaged in positive activities</p> <p>Reduction in isolated young people. Increased community cohesion.</p> <p>Varied and very wide range of activities that support young people.</p> <p>Young persons panel to be further developed in order to commission work based upon priorities identified by young people.</p>	

			<ul style="list-style-type: none"> • Yorkshire Cricket Board, summer cricket camps • Youth Service - Corpus CCC enrichment programme • LCC Library & Info Service, Build your own story: Lego at the Library • Parkrun - Temple Newsam junior parkrun • NACRO - Halton Moor Youth Inclusion Project 		
<p>Best City For.....Health and Wellbeing <i>There are a range of social, economic and environmental factors that affect people's health in Leeds, which means some people have poorer health than others. In Leeds, we will focus on housing, education, transport, green space, work and poverty and what we can do to help everyone have the best chance to be healthy. Health and social care services will work together better to help people stay active and independent for as long as possible and provide care when needed in local communities.</i></p>					
<p>Objective 11: Residents in Outer East are active and healthy</p>					
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Support older peoples' groups and healthy living groups	Communities Team	On-going	<ul style="list-style-type: none"> • Providing funding for activities such as luncheon clubs • Provide a week of promotion of healthy living for older people • Developing projects to reduce social isolation 	<p>More activities taking place</p> <p>More people involved in day trips and luncheon clubs</p> <p>Reducing isolation</p>	
Establish at least one health and well-being project in priority areas by the end of 2014	Public Health Partner agencies	By April 2015	<ul style="list-style-type: none"> • In discussion with public health to identify priorities 	Considering smoking cessation, obesity, dementia support	
<p>Objective 12: Vulnerable members of the community are able to live independently at home for longer</p>					
What will we do?	Lead Agencies	By when?	Progress	Impact	RAG
Hold an annual event to celebrate the contribution older people make to our communities	Communities Team	2 October 2015	<ul style="list-style-type: none"> • Application being submitted to the OE CC for £5,000 to support the weeklong event: <ul style="list-style-type: none"> ○ Mon 28 Sept – Gt Preston ○ Tues 29 Sept – Swarcliffe ○ Weds 30 Sept – Cross Gates ○ Thurs 1 Oct - Halton ○ Fri 2 Oct – Garforth • Additional well-being funded event arranged by HOPE (date TBC) 	<p>Reduce isolation of elderly residents and contribute towards elderly people living independently.</p> <p>Help and advice also available from service providers</p>	



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Support luncheon clubs for elderly through funding for a dedicated worker to support luncheon clubs.	Area Support Garforth NET	Dec 2014	<ul style="list-style-type: none"> • Co-ordinator in post and projects progressing • Two new clubs established in Swillington • Looking at re-establishing a club in Micklefield (winter 2014) 	Support network strengthened to reduce isolation of elderly residents. Astley Court lunch club has 16 members and Primrose House lunch club has 12 members. Both still growing.	
Service and support the older persons sub group	AST Partners	Ongoing	<ul style="list-style-type: none"> • Group to discuss projects that support older people and implement project work. • Group is the driver for Older Persons Event Week 	Reducing isolation of elderly Priority focus of group on fuel poverty and vulnerable elderly.	
Provide Well-being pack to elderly and vulnerable residents living in Outer East.	AST Housing Leeds HOPE, NET, Cross Gates Good Neighbours, Swarcliffe Good Neighbours		<ul style="list-style-type: none"> • Provided new offer in spring 2015 and repeat previous year success of 1400 packs distributed through the older persons networks. (Including Methley via Rothwell Live at Home Scheme) 	As well as providing practical support to the elderly this project has promoted the <i>issue of avoiding fuel</i> poverty and provided support and assistance to elderly residents.	
Food banks in Outer East	Garforth NET	March 2015	<ul style="list-style-type: none"> • Developing an idea to set up a food bank for the elderly in Garforth & Swillington / Kippax & Methley wards 	An additional resource to help older and vulnerable residents	



Outer East Community Committee 2015/16: Community Plan Priorities and Actions

2. Community Committee Champions

The Community Committee elected the following representatives:

- Outer East Community Committee Chair - Cllr Andrea McKenna
- Community Committee Champions:
 - The Champion for Children (including Corporate Carers' Group) – Cllr Helen Hayden
 - The Champion for Environment & Community Safety – Cllr Mary Harland
 - The Champion for Employment, Skills & Welfare – Cllr Pauleen Grahame
 - The Champion for Health, Wellbeing & Adult Social Care – Cllr Andrea McKenna

The following Ward Members represent Community Committee on these Boards/ Sub-Groups/Clusters

- **Outer East Environmental sub-group** – Cllr Mary Harland (Chair), Cllr Pauleen Grahame, Cllr Andrea McKenna, Cllr Helen Hayden
- **Older Persons sub-group** – Cllr Andrea McKenna,
- **Young Persons sub group** – Cllr Helen Hayden, Cllr Andrea McKenna, Cllr Mary Harland.
- **Thorpe Park Employment & Skills Steering Group** – Cllr Pauleen Grahame
- **Locality Community Safety Partnership (South East)** – Cllr Mary Harland
- **Housing Advisory Panel** – Cllr Andrea McKenna, Cllr Pauleen Grahame, Cllr Mick Lyons
- **Seacroft/Manston Cluster** – Cllr Pauleen Grahame
- **Temple Newsam Learning Partnership** – Cllr Mick Lyons
- **Brigshaw Cluster** – Cllr James Lewis
- **Garforth Extended Services Cluster** – Cllr Stuart McKenna



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3. Outer East Community Engagement Framework 2015/16

(i) Community Forums

The main aspect of community engagement will be through the Neighbourhood Forums with an increasing role played by the Community Committee workshops.

Forums are held in all four outer east wards and are chaired by a Ward Member from the respective Ward. The schedule for 2015/16 is detailed below.

In recent years the forums have incorporated PACT meetings. These were originally called Police & Communities Together, later to become Partners & Communities Together.

In 2015/16 the plan is to have either all or part of forums themed to reflect the priority themes of the Community Committees.

The Forums are also being advertised and promoted through social media, newsletters and ad hoc posters at community venues.

Wards	Area	Summer	Autumn	Winter	Spring
Cross Gates & Whinmoor					
	Cross Gates	24.06.15	14.10.15	20.01.16	06.04.16
	Swarcliffe	01.07.15	21.10.15	12.01.16	30.03.16
	Whinmoor	16.07.15	22.10.15	14.01.16	14.04.16
Garforth & Swillington					
	Garforth & Swillington	02.07.15	22.10.15	28.01.16	31.03.16
Kippax & Methley					
	Kippax & Methley		23.09.15		16.03.16
Temple Newsam					
	Halton	09.07.15	08.10.15	14.01.16	21.04.16
	Halton Moor	07.07.15	06.10.15	12.01.16	19.04.16



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(ii) Older Persons Event Week

This year the event will run from Monday 28th September –Friday 2nd October. A number of ideas were submitted at the 2014 event from comments cards and these will be incorporated into the 2015 event. Venues / days agreed (subject to venue availability) are as follows:

- Wednesday 23rd September – The Anchorage (HOPE)
- Monday 28th September – Great Preston Village Hall
- Tuesday 29th September – Swarcliffe Community Centre, Swarcliffe
- Wednesday 30th September – Cross Gates Good Neighbours
- Thursday 1st October – Christ Church, Halton
- Friday 2nd October – Garforth (TBC)

The aims of this event are to engage with older people and celebrate their contributions to their communities. It is also an opportunity to make communities more cohesive through inter-generational work with local schools and groups. Added to that is the opportunity for service providers to engage with old people and provide support and information to them about the services they provide.

(iii) Support to galas/events

To date in 2015/16, the Community Committee has or has committed to support the following:

- Garforth Arts Festival
- Swarcliffe Gala
- Garforth Gala
- Kippax Christmas lights switch-on
- Cross Gates Christmas lights switch-on
- Garforth Christmas lights switch-on
- Methley Christmas lights switch-on
- Great Preston Christmas lights switch-on
- Allerton Bywater Christmas tree
- Methley Big Clean-up

(iv) Neighbourhood Planning

The village of Kippax is one of the four Neighbourhood Planning pilots in the city. An offer of support from the Communities Team has been made and agreed with Kippax Parish Council. The support includes helping to advertise, organise and plan consultation events; help with recruitment; help with key sites and support regarding assets of community value where investment is recommended. If required this offer of support will be extended to other areas in Outer East as required.

Garforth is also progressing a neighbourhood plan though there has been no update to Community Team in recent months.

(v) Social Media. Each Community Committee has a Facebook account to publicise its work and engage with residents. Since its launch, the Outer East Facebook page has been the most popular of all Leeds' Community Committee pages. At the start of the year the OE facebook had 645 likes. All Community Committees support the @_your community Twitter page.



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(vi) Citizens Panel

The Council is still recruiting to the citizen's panel with a target figure of 6,000 people. It has reached just over 4,000.

Community Committee will receive regular updates on the feedback we get from the citizens panel on issues of local importance.